

Duties of Mentors or Certified Outings Leaders of Provisional Sierra Club Outing Leaders

Purpose: To educate Provisional Sierra Club Outing Leaders

Mentors: Keep current track of Requirements for Oahu Group Outings Leader and Sierra Club Oahu Group Checklist for each Provisional Outing Leader; encourage provisional leaders to complete certification as soon as possible (one year maximum); supervise provisional leader on at least one hike prior to check out hike. Submit Completed Requirements for Oahu Group Outings Leader form and Training Checklist of Provisional Leader form to the Outings Committee Chairperson. Encourage provisional leaders to attend in-service training sessions.

Outings Leaders of Provisional Outing Leaders: Contact Mentor of provisional outing leader after hike is concluded of performance of provisional leader. Fill in provisional leaders Training checklist form (presented by provisional leader) where appropriate.

Provisional Outing Leaders: Keeps track of own training checklist, make contact with outings leaders to assist on hikes, present Training checklist to hike leader on day of training and debrief after hike with outings leader. Attend and participate in-service training sessions whenever possible.

Scouting of Trails

- 1) To check for safety condition of trail
- 2) To recognize names of plants (native and alien) along trail
- 3) To learn trip route, travel time, alternate routes, and quick ways back
- 4) To determine locations for views, rest stops, lunch stop, points of interest, and hazards

Point/Lead Roles

- 1) Always in the front of the group
- 2) Keeps track of the group and sets appropriate pace
- 3) Regularly checks count of hikers
- 4) At each junction, stop and wait for rest of group water break and count check
- 5) Keep everyone on the trail
- 6) Have emergency communication devices (whistle, cell phone, walkie talkies)

Sweep trail Responsibilities

- 1) Carry Sign in Waivers for Early sign outs
- 2) Carry First Aid Kit and be prepared to administer
- 3) Carry Incident Report Form
- 4) Beware of hikers going off trail
- 5) Makes sure no one is left behind
- 6) Regularly checks count of hikers
- 7) At each junction count check
- 8) Keep everyone on the trail
- 9) Have emergency communication devices (whistle, cell phone, walkie talkies)